



**BDA**

BERMUDA  
**BUSINESS**  
DEVELOPMENT  
AGENCY

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BUSINESS  
**CONCIERGE**  
SERVICE

The Bermuda Business Development Agency (BDA) offers a Concierge Service to help companies seeking to establish operations in our jurisdiction. We welcome those who invest in Bermuda. Our Concierge team is the primary point of contact to connect clients with industry professionals, government, regulatory officials, and support services such as realtors, law firms, auditors and relocation experts. Our goal? To help get your company off the ground swiftly and make doing business in Bermuda beneficial and straightforward.



Connecting Business

# HOW CAN OUR CONCIERGE HELP YOU?

Whether you're a start-up or a multi-national, you can rely on the Business Concierge Service to be your strategic partner. Considering Bermuda as your base for business? We provide facts and resources and once you have made a decision, we help organise the launch process—everything from work permits and staffing to finding the right office space.

## We work with clients to meet their specific needs, from first contact to final set-up. Our team will:

- ▶ answer questions you have about the jurisdiction and doing business here
- ▶ connect you to our network of respected industry and sector partners, including law and accountancy firms, IT specialists, banks, administrators, and other relevant industry professionals. This ensures you gain a solid understanding of the local corporate environment
- ▶ make direct introductions, via the Bermuda government's Business Development Unit (BDU), to key representatives of the government, including Finance, Immigration, Registrar of Companies, Customs and the Office of the Tax Commissioner. Our Concierge guides you through the process for work permits, licences and other necessary documentation
- ▶ direct you to other government departments, depending on need, including Health, Planning Environment, etc.
- ▶ introduce you to representatives at the Bermuda Monetary Authority (BMA) and the Bermuda Regulatory Authority
- ▶ make further introductions to essential industry contacts and associations across all sectors, including asset management, banking, captives, ILS, (re)insurance, shipping, technology and trusts to facilitate start-up and build strategic networks
- ▶ expedite the establishment of a physical presence by sourcing real-estate providers, technology partners, HR and recruitment specialists and other vendors



## Through our relationship with the government's Business Development Unit, we provide new companies with a single point of contact.

We streamline governmental application processes for our clients; for example, new company work-permit applications submitted through the Concierge are fast-tracked to make domiciling in Bermuda a smooth transition.

We recognise speed to market is critical for all our clients.

The Concierge will put you in touch with a relevant network of globally-qualified service providers to ensure your business roll-out is as fast as possible and you can hit the ground running.

We appreciate your decision to open a Bermuda operation affects more than just business. Our Concierge takes the stress

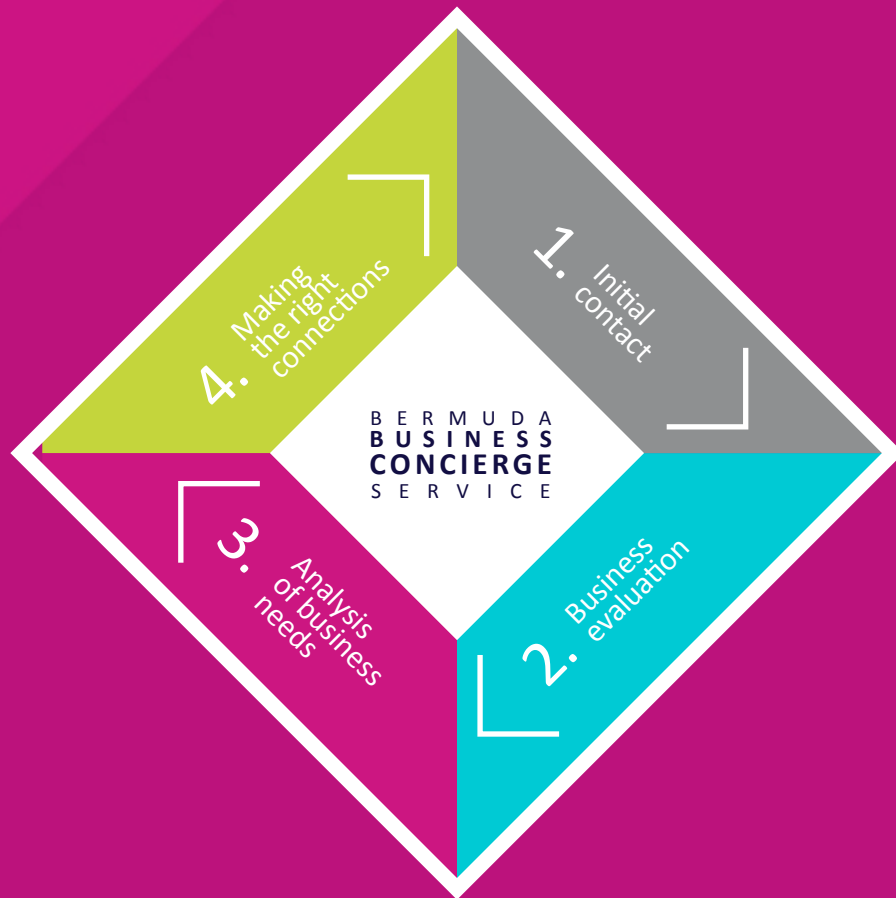
out of relocating by ensuring you have access to all the Island's cultural, sporting and social amenities so Bermuda genuinely feels like home. We also provide referrals to Island-based personal concierges and relocation services that can arrange the details of your accommodations, school tours, club and gym memberships, etc.

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**Our Business Concierge Service also partners with existing Bermuda companies to help them flourish.**

**We can:**

- ▶ provide swift access to new businesses via introductions
- ▶ trouble-shoot problems which may arise with permits and paperwork, by acting as a direct liaison with relevant government departments and representatives



## 1.

Initial contact with our business development managers will put your company on the right path to success. The referral system can be directly to our agency, or via one of our industry partners. Clients receive first-class service and hospitality from our professional team.

## 2.

We discuss the details of your business to ensure we connect you with relevant local services. All information provided to the BDA is confidential, and will only be used to introduce you to useful partners, vendors and governmental agencies.

## 3.

Analysing needs, we work closely with individual clients to determine the best path for your business. Bermuda is a sophisticated jurisdiction, making it imperative to design an appropriate, customised set-up plan so your company can thrive.

## 4.

Our Concierge team will schedule meetings with government's Business Development Unit (BDU), as well as appropriate service providers. The initial screening information from client discussions is used to prepare relevant parties for these meetings.

**Contact us to arrange an initial consultation so we can begin to get things moving for you.**



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